

**VILLAGE OF BUCHANAN**  
**236 TATE AVE., BUCHANAN, NY 10511**  
**(914) 737-1033**

**APPLICATION TO THE PLANNING BOARD**

**I. IDENTIFICATION OF APPLICANT**

APPLICANT NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
APPLICANT EMAIL \_\_\_\_\_  
ARCHITECT/ENGINEER \_\_\_\_\_

**II. IDENTIFICATION OF PROPERTY**

TAX MAP SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT(S) \_\_\_\_\_ LOCATION OF  
AFFECTED PREMISES (ADDRESS) \_\_\_\_\_  
\_\_\_\_\_ ZONING  
DISTRICT \_\_\_\_\_ AREA \_\_\_\_\_ SQ/FT

**III. DESCRIPTION OF PROPOSED ACTIVITY/OCCUPANCY**

RESIDENTIAL \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ OTHER \_\_\_\_\_

**IV. TO THE PLANNING BOARD:**

APPLICATION IS HEREBY MADE FOR (CHECK ALL THAT APPLY):

\_\_\_\_\_ SITE DEVELOPMENT PLAN APPROVAL  
\_\_\_\_\_ SPECIAL PERMIT PURSUANT TO PART \_\_\_\_\_ OF THE VILLAGE CODE  
\_\_\_\_\_ SUBDIVISION APPROVAL  
\_\_\_\_\_ OTHER (EXPLAIN): \_\_\_\_\_

**V. ADDITIONAL INFORMATION**

HAVE PREVIOUS APPLICATIONS TO THE PLANNING OR ZONING BOARD BEEN FILED IN

REGARD TO THESE PREMISES? YES \_\_\_\_\_ NO \_\_\_\_\_

HAS VIOLATION BEEN SERVED RELATIVE TO THIS MATTER? YES \_\_\_\_\_ NO \_\_\_\_\_

**VI. ATTACHED HERETO AND MADE PART OF THIS APPLICATION, I SUBMIT TEN (10) COPIES OF THE FOLLOWING (CHECK ALL THAT APPLY):**

\_\_\_\_\_ LONG ENVIRONMENTAL ASSESSMENT FORM  
\_\_\_\_\_ SKETCH PLAT  
\_\_\_\_\_ PROPOSED SITE DEVELOPMENT PLAN  
\_\_\_\_\_ PROPERTY SURVEY  
\_\_\_\_\_ FLOOR PLANS WITH ALL NECESSARY MEASUREMENTS  
\_\_\_\_\_ COPY OF DEED  
\_\_\_\_\_ SIGNED CONSENT BY OWNER IF APPLICANT IS NOT THE OWNER  
\_\_\_\_\_ OTHER (EXPLAIN): \_\_\_\_\_

**VII. APPROVAL FOR SUBMISSION**

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

**VIII. RECEIPT**

DATE RECEIVED BY CLERK \_\_\_\_\_ FEE RECEIVED \$ \_\_\_\_\_  
RECEIPT NO. \_\_\_\_\_  
ESCROW RECEIVED \_\_\_\_\_

**NOTE: ALL APPLICANTS ARE RESPONSIBLE FOR DEPOSIT OF ESCROW AND THE REIMBURSEMENT OF COSTS INCURRED BY THE VILLAGE FOR ENGINEERING, ENVIRONMENTAL, LEGAL OR OTHER TECHNICAL CONSULTANTS WHERE DEEMED NECESSARY BY THE VILLAGE BOARDS AS PER LOCAL LAWS.**

OVER

AFFIDAVIT OF APPLICANT

STATE OF NEW YORK )  
COUNTY OF WESTCHESTER ) SS:  
VILLAGE OF BUCHANAN )

I HEREBY DEPOSE AND SAY THAT ALL THE ABOVE STATEMENTS AND THE STATEMENTS  
CONTAINED IN THE PAPERS SUBMITTED HERewith ARE TRUE.

APPLICANT: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

SWORN TO ME THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_

NOTARY PUBLIC  
COUNTY OF WESTCHESTER

AFFIDAVIT OF OWNERSHIP

STATE OF NEW YORK )  
COUNTY OF WESTCHESTER ) SS:  
VILLAGE OF BUCHANAN )

\_\_\_\_\_ BEING DULY SWORN, DEPOSES AND  
SAYS THAT HE/SHE RESIDES AT \_\_\_\_\_  
IN \_\_\_\_\_, IN THE COUNTY OF \_\_\_\_\_ IN THE  
STATE OF \_\_\_\_\_ THAT HE/SHE IS THE OWNER IN FEE OF ALL THAT  
CERTAIN LOT , PIECE OR PARCEL OF LAND SITUATED, LYING AND BEING IN THE VILLAGE OF  
BUCHANAN AFORESAID AND DESIGNATED AS TAX MAP SECTION \_\_\_\_\_  
BLOCK \_\_\_\_\_ LOT(S) \_\_\_\_\_ OF THE BUCHANAN TAX MAP AND THAT  
HE/SHE HEREBY AUTHORIZES IN HIS/HER BEHALF THAT THE STATEMENTS OF FACT CONTAINED  
IN SAID APPLICATION ARE TRUE.

OWNER \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_

SWORN TO ME THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_

NOTARY PUBLIC  
COUNTY OF WESTCHESTER

NOTICE

TEN (10) COPIES OF THE APPLICATION AND ANY ATTACHEMENTS SHALL BE  
SUBMITTED TO THE CLERK’S OFFICE BEFORE THIS MATTER WILL BE PLACED ON  
THE PLANNING BOARD AGENDA. APPLICANTS MUST CONTACT VILLAGE  
ENGINEER GEORGE POMMER BEFORE THE MEETING AT: HAHN ENGINEERING, 1689  
Route 22, BREWSTER, NY 10509 (845) 279-2220

OFFICE USE ONLY

CAL NO. \_\_\_\_\_